



**Good Neighbours Group Meeting**  
**Minutes of 1<sup>st</sup> meeting held on 17<sup>th</sup> January 2018**

**Present**

Paul Carey	Managing Director MVV Environment Baldovie Limited
Ken Walsh	Managing Director MVV Environment Limited
Peter Knapp	Head of Operations MVV Environment Baldovie Limited
Pete Lawrence	Contract Manager MVV Environment Baldovie Limited
Oliver Kautz	Project Manager MVV (O&M)
Bill Campbell	Depute Lord Provost, Dundee City Council (DCC)
Kenneth J McKaig	Legal Manager, Corporate Services Department, DCC
Nicola Dobson	Member: Good Neighbours Group (Phoenix Group)
Alan Melville	Member: Good Neighbours Group (Hawick Drive Area)
Yvonne Tosh	Member: Good Neighbours Group (Balmoral Tenants' and Residents' Association)
Christina Roberts	DCC Councillor: Ward 7 East End
Garvie Jamieson	Good Neighbours Group (Balmoral Tenants' and Residents' Association)
Alison Duncan	Administration Manager, MEB

**Apologies**

Jackie McKay	Member : Good Neighbours Group (Friends of the Earth, Tayside)
Margaret Richardson	DCC Councillor: Ward 7 East End

ITEM		ACTION
1.	<p><b>Agenda and changes to format of meetings going forward.</b></p> <p>No agenda produced for the first MVV Good Neighbours Group Meeting.</p> <p>PC asked the Good Neighbours if they wanted any changes to be made to the name of the group and the format of the meetings, it was agreed to keep everything the same as it was previously and to have presentations with graphic representation of what is going on in the old plant and the construction of the new plant. An invitation is also to be sent to SEPA to join the next meeting.</p> <p>The Minutes from the last meeting held with DERL on Thursday 17<sup>th</sup> August 2017 were handed out and agreed.</p>	
2.	<p><b>Introductions and Charter Renewal.</b></p> <p>The Good Neighbours Charter is to be rewritten and ready for signing at the next meeting.</p>	<b>AD</b>



**3. Review of past 4 months.**

AM asked if there had been any problems on the site since taking over from DERL, PC said that there had been lots and that work is in progress to resolve them.

A shredder is due to be installed at the end of April; this will make the quality of materials better and will reduce emissions. PC discussed the operation of the Hammer Mill, and how the new plant equipment will also reduce emissions.

BC was very impressed with the new plans and indicated that the takeover by MVV is a good news story for Dundee. PC discussed the Meet the Buyer event that is due to go ahead on Wednesday 31<sup>st</sup> January at The Michelin Sports and Social Club which will give companies in and around Dundee the opportunity to meet the buyers for the new plant and to introduce their companies.

Oliver's Report -

New plant work starts next week, site landfilling and flattening to be carried out for porto cabins to be put in place by SBG Contractors over the next few weeks, Civil Works due to start in June.

Pete's report

MEB has taken on the management of DCC's waste transfer and fuel preparation area to the north of the site and work has focussed on getting that operating correctly, new staff members employed and all trained for their roles.

In addition, there are many contractual requirements to fulfil with Dundee City and Angus Councils and MEB has been focussed on ensuring a seamless service and improved communication.

Peter's report

The plant operated very well in December and early January. A major shutdown is planned for March when significant improvement works will be undertaken to the boiler and the flue gas treatment system. MEB is working hard to integrate the staff from the former operation, build their morale and confidence so that the team can operate more effectively and improve overall plant performance.

Community Liaison Manager

Mimi will be introduced to the Good Neighbours at the next meeting, PC introduced Mimi's role within MVV and what Mimi will bring to the local community working with the Good Neighbours, residents, local schools and Dundee College keeping everyone updated with the existing plant and the building of the new plant and bringing opportunities to learn about renewable energies and energy efficiency.

JM advised that a Gala is to be held at the Dichty Burn and that we might like to get involved.



4.	<b>AOB</b> Next meeting TBA – To be in March, Wednesday's to be avoided.	
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