



Good Neighbours Group Meeting

Minutes of the 9th meeting held on the 26th May 2020

Present		Abbreviations
Paul Carey	Managing Director MEB	PC
Oliver Kautz	Project Director MEB	OK
Rob Bramhill	Senior Site Manager	RB
John Cowan	Contract Manager MEB	JC
Nina Cameroon	Senior Waste Partnership Officer DCC	NC
Andy Swaine	Facility Manager MEB	AS
Allan Melville	Good Neighbours Group (Hawick Drive Area)	AMel
Steven Anderson	Murroes and Wellbank CC	SA
Mimi Mwasame	Community Liaison Manager, MEB	MM
Doug McLaren	Dundee Resource and Reuse	DM

Apologies		
Andy Malcolm	Service Manager, Waste Partnership	JW
Tracey Curie	Waste Incineration and PPC Specialist	TC
Christina Roberts	Bailie for Dundee City Council	CR
Yvonne Tosh	Balmoral Tenants and Residents Association	YT
Garvie Jamieson	Balmoral Tenants and Residents Association	GJ
Nicola Dobson	Good Neighbours Group (Phoenix Group)	ND
	Good Neighbours Group (Friends of the Earth Tayside)	JM

Good
neighbours -GN

Item		Action
1	Review of the last meetings' minutes	
	Minutes of 19 th December were approved.	
2	Discussions	
	AS – Presented a report on the operations activity of the current facility. See attached appendix <ul style="list-style-type: none"> - He affirmed the planned availability for the facility has been very good - He noted the facility had excellent emissions record - There have been no accidents, incidents or lost time due to Covid-19 - There was a positive site inspection from SEPA - A thorough inspection and cleaning of the plant was carried out during the March planned outage - Following on from our vacancy advert on the Courier, several staff have been hired for Line 3 most of whom are locals or have strong local family ties 	



- We have a QHSE intern, Barry Conner, who is also a former Michelin staff
- We were second in place for both innovation and education through development awards for the LOCHER project
- We received a commendation for working with Monifieth High School in their safety sign quiz

AMel queried AS about increased odour issues

AS – indicated there had been no doors left open or leakages on site from personally carrying out an inspection. He also pointed out on the day AMel called to report odour, the wind direction was easterly (blowing to our site from Hawick drive direction)

MM – suggested the following proactive measures;

- AMel to call MM the next time he perceived any odour that would be associated with MEB and MM will drive to his house and together while maintaining social distancing measures they would visit the facility and walk around to allay his concerns
- MM asked AMel to encourage his neighbours to also report any issues of odour

MM/AMel

OK – Presented a report on the construction progress.

See attached appendix

- All external facades and roof are finished
- External east road is completed
- Slabs around the residue silo and IBA bunker have been poured
- The roof cladding has been finalised
- Wind walls nearing completion
- First cables have been pulled into the High Voltage (HV) room
- Currently awaiting final painting on the concrete external surfaces before installing the waterfall artwork

COVID -19 update

OK- 23rd March marked the beginning of lockdown hence construction delays due to quarantine measures as the project halted

- Most local contractors left site due to social distancing measures and uncertainty on whether the project would be classed as an essential requirement



- The project was classed as an essential project at the beginning of May
- Service commencement date has moved but we are still optimistic
- Dundee and Angus council will grant an extension of time to works delayed due to Covid-19

SA queried if there are more staff vehicles onsite due to Covid-19

RB - Before 23rd March we had a site strength of approximately 260 staff. Following the lockdown, the staff reduced to 85 as most local contractors left due to Covid- 19 uncertainties and company policies. Since then, SBG has implemented the following stringent mitigation measures;

- Day and night working shifts to reduce staff numbers on site
- Signposting and implementation of one-way systems
- Canteen capacity has been reduced from 200 to 28, with shift patters implemented for breaks and lunches
- Least amount of physical measures introduced including taking off the turnstiles
- Instigated distanced temperature checking of everyone who comes onsite including establishing a quarantine area
- Through cleaning of all surfaces after every shift
- All Covid-19 precautionary measures were approved by HSE executive
- To date there are no reported incidences of Covid-19 onsite

MM – see attached appendix on community benefits activities.

- MEB held a successful Meet the Buyer event at the Best Western Invercarse hotel on 30th January. 80 local suppliers attended the event with 44 one to one sessions
- MM provided AMel with an odour monitoring form which he had agreed to fill
- MEB is currently recruiting with the job adverts in the Courier
- Led by PC, MM provided site tours to Institution of Civil Engineers-Dundee chapter, employees of Zero Waste Scotland, pupils and students from local schools, local groups such as Keptie friends as well as participating in career fairs and inspirational events
- Due to Covid-19, all site visits were halted in line with the government regulations



3	AOB	
	<p>Being a German company, we were advantageous in learning from our parent and sister companies, and implementing early on Covid-19 robust social distancing mitigation measures that have led to no lost time due to Covid-19.</p> <p>Dates of future meetings:</p> <p>17th September 2020 – 11am 17th December 2020 – 1-3pm</p> <p>Venue or mode of communication for the next meeting will be advised in line with the governments' social distancing measures and regulations.</p>	



MVV Environment Baldovie Ltd

Presentation to the Good Neighbours Group
26th May 2020

We inspire
with energy.

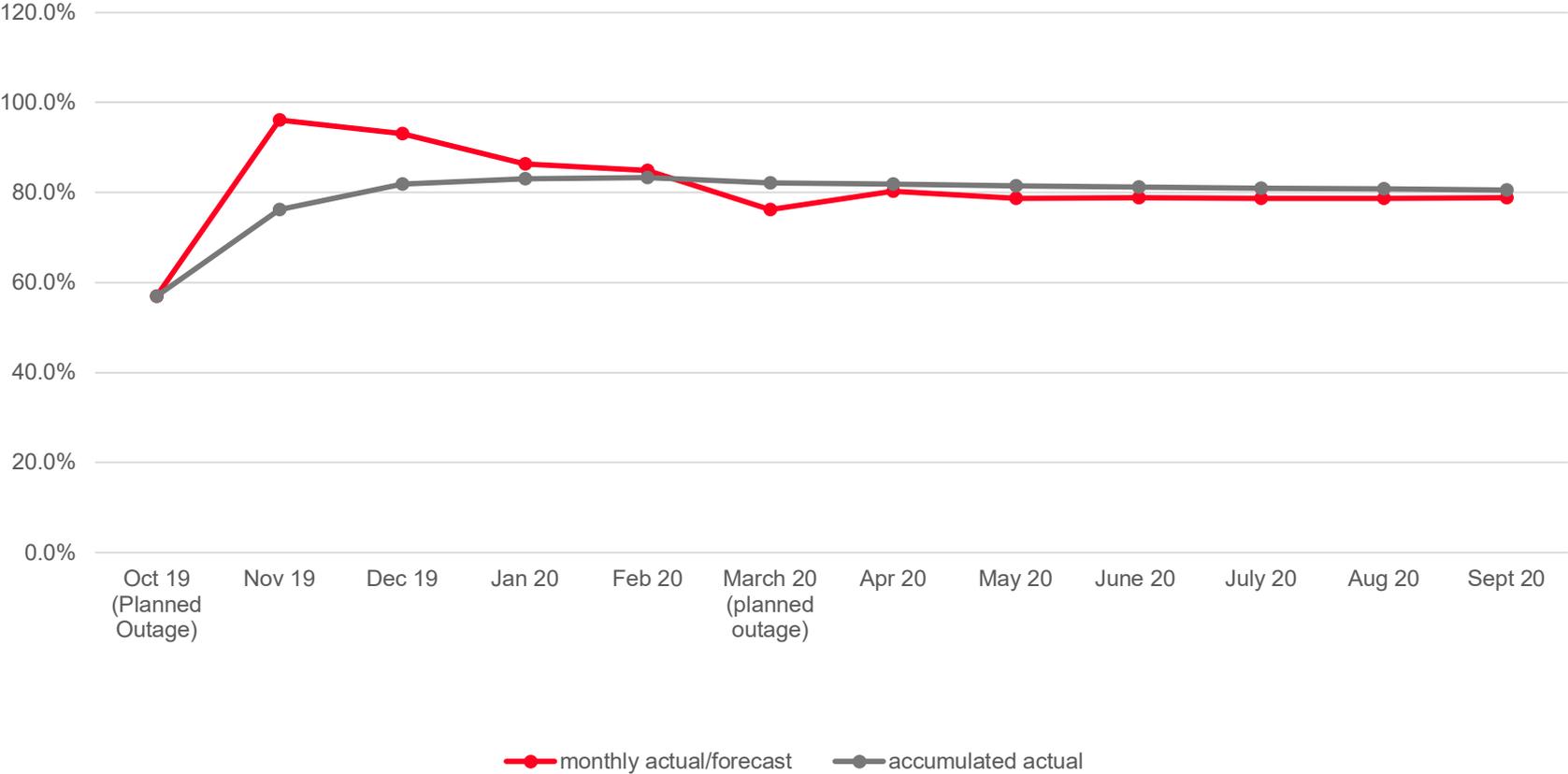
Progress since the last meeting

- 2019/20 plant availability is good.
- ELV compliance has been good.
- Positive site inspection by SEPA.
- No lost time due to COVID-19



Plant Performance

MEB Availability B1+2 BY 2019/20



Plant issues

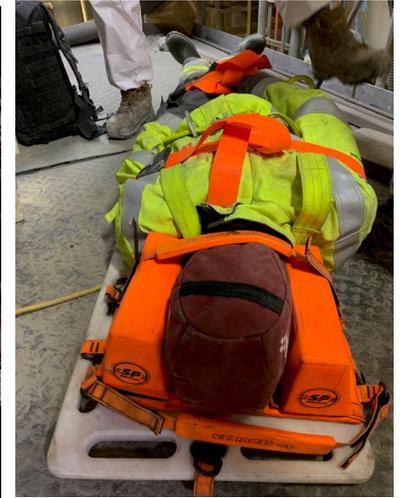
- Plant has suffered some minor issues with pressure part failures. These are to be rectified in October of this year by renewing the worn areas.
- Some time has been lost due to damage to fuel handling equipment by large unexpected items



March Outage

A large amount of work was carried out in a short period of time:

- ✓ Thorough statutory inspections of both boilers and many ancillary pressure systems throughout the plant.
- ✓ Cooling tower inspected and cleaned.
- ✓ Fuel feeding equipment was overhauled
- ✓ Ash handling equipment replaced
- ✓ One streams worth of filter bags (672) replaced
- ✓ Vital inspections were carried out to determine how to replace pressure parts at the next outage
- ✓ Manual cleaning of ash
- ✓ Boiler 2a commissioned



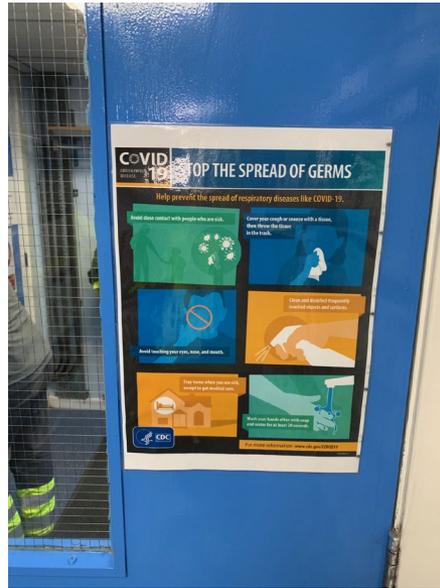
Recruitment

- Recruitment for the future is well underway with all apart from one position filled.
- All apart from two candidates come from either biomass combustion or EfW backgrounds.
- Most are either local or have strong family ties to the local area.



COVID-19

- MEB very early adopted a robust strategy of social distancing to mitigate against the threat of COVID-19 to our staff.
- We were assisted with some medical guidance from one of our company doctors (Dr Hölzel)
- So far MEB have not had a confirmed case of COVID-19 and service has not been disrupted.



Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a COVID-19 risk assessment and shared the results with the people who work here
- ✓ We have cleaning, handwashing and hygiene procedures in line with guidance
- ✓ We have taken all reasonable steps to help people work from home
- ✓ We have taken all reasonable steps to maintain a 2m distance in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to manage transmission risk

Digitally signed by Andrew Swaine
Date: 2020.05.13 08:04:09 +01'00'
Employer _____ Date _____

Who to contact: _____ Your Health and Safety Representative
(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)

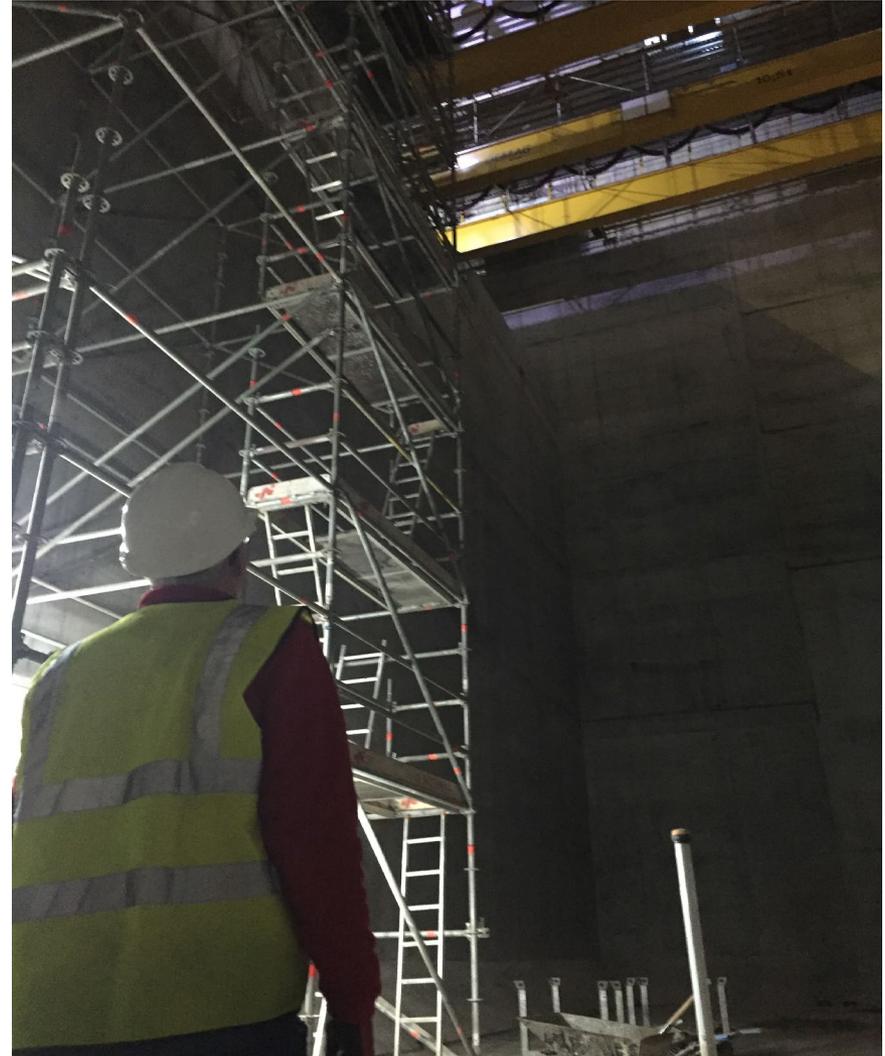


Barry Conner QHSE Intern

Barry has recently joined the company as a QHSE intern after accepting early redundancy from the Michelin Tyre Factory. Barry is currently studying towards a diploma in Health and Safety to pursue a new career as a H&S Practitioner. Since Barry's arrival at MEB he has been tasked a number of high level tasks that include the following:

- Created a first draft for a new UK wide H&S Policy
- Conducted site safety inspections
- Instrumental in the creation of a new Covid-19 RPE poster and information/training slides that is used UK wide
- Reviewing and the creation of new and existing risk assessments and tool box talks
- He is enrolled on 2 different LOCHER projects that include a follow on from last years successful project and the creation of a comic book strip for Eastern Primary School

The plan for MEB is to give Barry the support and experience to help him achieve his dream of becoming a H&S practitioner and help him move onto full time employment.



LoCHER Project

- MEB second place for both Innovation and Education through development.
- MEB received a commendation for our work with Monifieth High School for their safety sign quiz.



Community Engagement

Meet the Buyer 2020 – Best Western Invercarse Hotel



Site Visits

Institution of Civil Engineers – Dundee branch



Site Visits

Zero Waste Scotland



Cont'd

- Eco-group visits – Rosebank, Forthill Primary
- Keptie Friends
- Career Fairs / Inspirational events



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**Ein Unternehmen in der
Metropolregion Rhein-Neckar**



Photographs of Construction Activities

Construction site photo taken by Lobster Camera



External Area: East Road completed



External Areas: Slabs around APCR Silo and IBA Bunker poured



Boiler Hall: Last Façade installed



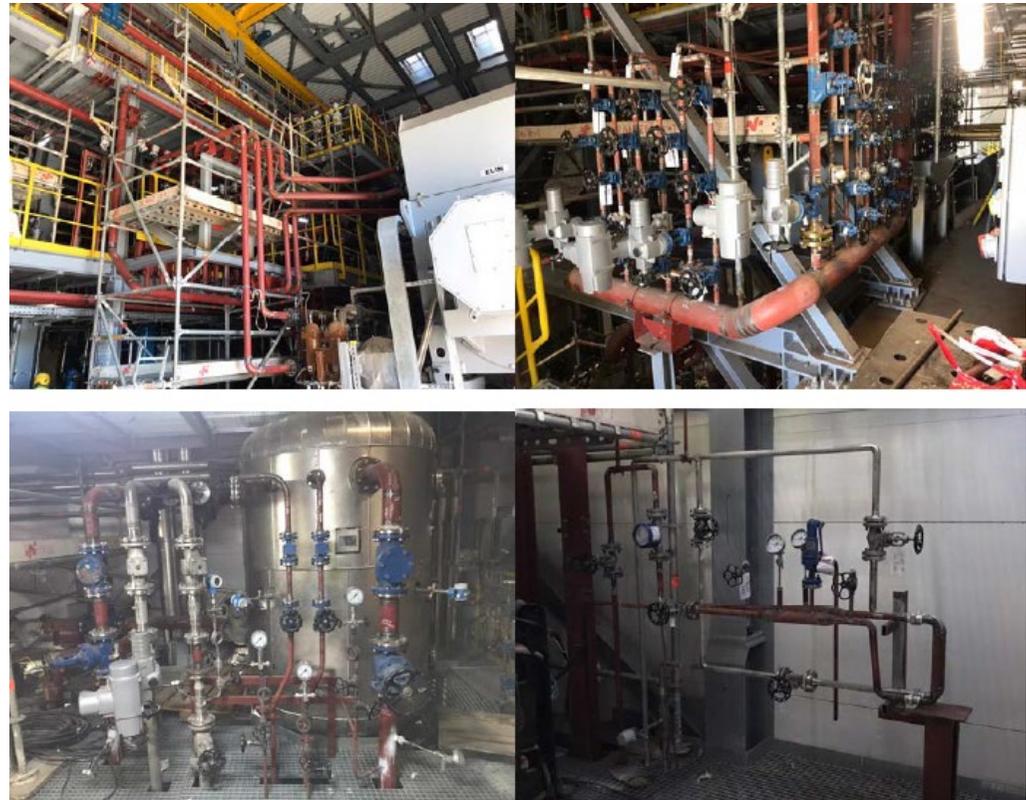
Grid Connection: First Cables pulled into HV Room



ACC: Wind walls nearing completion



Compliation of Water-Steam-Cycle Installations



View from the South

