



## **MEB Energy from Waste Combined Heat and Power Facility**

### **Visit and site tour confirmation**

Lead contact to read, complete, sign and return this form ahead of their visit; all attendees to sign upon receiving the safety briefing at the start of the visit.

Name of group:	
Date and time of visit:	
Number of attendees:	
Number of adults:	
Number of children (under 18):	
Age range of children:	
Name of lead contact:	
Mobile number (lead contact):	

### **Arrangements for your visit:**

When you arrive on site, you will be met at the weighbridge and taken into the conference room for a short introduction to the session, including health and safety information. A presentation and / or activity will be provided relating to the waste hierarchy i.e. the 3 Rs (Reduce, Reuse and Recycle) and efficient generation of energy from waste. This will be followed by a site tour.

Children always remain the responsibility of their parents / carers and must ensure that they obey all instructions given by MVV and supporting staff.

If any member of the group has behavioural or physical needs, then a Personal Emergency Evacuation Plan (PEEP) may be required so please ensure that you have made MVV staff aware of this in advance so that one can be provided.

### **Clothing:**

All participants need to wear full length sleeves and trousers as well as sturdy footwear (no heels or open toes). All other safety clothing and equipment will be provided, and participants will be expected to wear this as instructed; hard hats, hi-vis vests, safety glasses, dust masks (if required) and steel toes will be issued for the site tour.



### Site specific hazards and control measures

Hazard	Control measure(s) and safety requirements
Pedestrian access, obstructions, slips, trips, falls	<ul style="list-style-type: none"> <li>• Site tour conducted by fully inducted member of staff following designated routes and footpaths;</li> <li>• Sensible footwear as advised;</li> <li>• Visitors always reminded to walk;</li> <li>• When viewing the waste fire, access is via a grated walkway with a view down to the ground floor and visitors will be warned of this;</li> <li>• Individuals who are unable to see into the viewing windows will (with appropriate support) use a small step ladder with safety rail;</li> <li>• Trained first aiders and first aid kits are on site at all times</li> </ul>
Fire	<ul style="list-style-type: none"> <li>• Site tour conducted by fully inducted member of staff and route planned to avoid high risk areas;</li> <li>• Fire detection and extinguishing systems in place;</li> <li>• All visitors receive safety briefing and any visitors with reduced mobility to have a Personal Emergency Evacuation Plan (PEEP) in place;</li> <li>• Trained fire marshals are always on site</li> </ul>
Moving vehicles	<ul style="list-style-type: none"> <li>• Site tour conducted by fully inducted member of staff;</li> <li>• High visibility clothing issued to visitors for site tour;</li> <li>• Attendees are always reminded to stay with their group;</li> <li>• Entry to tipping hall behind traffic barrier;</li> <li>• All vehicles fitted with audible reversing alarms;</li> <li>• If visitors are to cross the tipping hall, this will only be done under supervision from fully trained banksmen;</li> <li>• Always use the designated pedestrian routes</li> </ul>
Waste (risk of disease and/or physical/chemical injury)	<ul style="list-style-type: none"> <li>• Site tour conducted by fully inducted member of staff;</li> <li>• Visitors to be kept away from the waste and instructed not to touch surfaces in the tipping hall;</li> <li>• Wash hands after site tour</li> </ul>
Dust, fumes, vapours, mists (tipping hall and boiler house)	<ul style="list-style-type: none"> <li>• Visitors with respiratory issues and/or who use an inhaler are always advised to carry it with them;</li> <li>• Dust masks can be provided, and instruction given when these should be worn;</li> <li>• Safety glasses are mandatory in the tipping hall and boiler house;</li> <li>• Trained first aiders and first aid kits are on site at all times</li> </ul>
Falling objects	<ul style="list-style-type: none"> <li>• Site tour conducted by fully inducted member of staff;</li> <li>• Safety helmets are mandatory on-site tour;</li> <li>• Trained first aiders and first aid kits are always on site</li> </ul>
Weather	<ul style="list-style-type: none"> <li>• All visitors are advised to wear appropriate clothing for the weather</li> </ul>
Safeguarding	<ul style="list-style-type: none"> <li>• All MVV activity leaders are DBS checked</li> </ul>
Medical conditions	<ul style="list-style-type: none"> <li>• Any medical conditions must be declared ahead of a visit, for example allergies, respiratory issues, reduced mobility, pregnancy etc.</li> </ul>

### Declaration:

Whilst every effort has been made to minimise any risk to visitors, it should be noted that this is an industrial site and our processes involve electricity and high temperature and pressure steam.

[illegible]